



MVHS

Digital Devices and Online Services Handbook



MOUNT VIEW HIGH SCHOOL
POLICY AND PROCEDURE

DOCUMENT LINKS

No.	CONTENTS
1	Rationale and Purpose
2	Access and Equity
3	Digital Device and Online Services Policy
4	Student Agreement
5	Implementation Timeline
6	FAQs – Requirements and Recommendations
7	Further References and Information

Rationale and Purpose

At Mount View High School (MVHS), we recognise technology's significant role in contemporary education. We aim to integrate digital devices and online services to enhance learning while ensuring responsible and equitable access for all students. This document outlines the school's approach to digital device usage, aligning with the NSW Department of Education's **Digital Devices and Online Services Policy**.

Access and Equity

MVHS is committed to ensuring equitable access to digital devices and online services. While students are encouraged to bring their own devices, it is not compulsory. The school provides alternative access through:

- School-owned devices available for loan.
- Access to computer labs and faculty-managed device banks.
- Reserved access to library desktop computers during class time, study periods, and breaks.
- Senior Tutor, where digital access is available in the Library on Tuesday and Thursday afternoons.

Parents and carers should note that not all lessons require technology use.

Digital Device and Online Services Policy

Objectives

MVHS aims to:

1. Provide students with structured opportunities to engage with digital learning.
2. Maintain a safe, secure, and supportive digital learning environment.
3. Align school practices with the **Digital Devices and Online Services for Students Policy**.
4. Support the development of digital literacy and responsible online behaviour.

Guidelines for Students

- Digital devices and online services must be used for educational purposes only.
- Students must comply with school policies, including the NSW Department of Education's **Acceptable Usage Guidelines**.
- Mobile phone use is not permitted in NSW DoE school settings. MVHS has [school-specific guidelines](#) that students must adhere to.
- Students must not access, share, or store inappropriate content.
- School Wi-Fi is mandatory; students must not use personal hotspots or VPNs.
- Any damage to personal devices is the responsibility of the student. The school is not liable for lost or damaged devices.

Student Agreement

Before bringing a digital device to school, students and parents/carers must sign the **MVHS Digital Devices and Online Services Student Agreement**. This agreement outlines:

- Responsible use expectations.
- Cyber safety requirements.
- Prohibited activities.
- Consequences for policy breaches.

Implementation Timeline

- **Term 1:** Parent and student consultation on policy updates.
- **Term 2:** Policy and student agreement finalisation.
- **Term 3:** Implementation and monitoring.
- **Term 4:** Policy review and improvement recommendations.

FAQs – Requirements and Recommendations

Q: How do I choose the right device?

A: Consider your child's subject needs and [school-approved device specifications](#). Seek guidance from subject teachers where necessary.

Q: Will my child be disadvantaged if they don't bring a device?

A: No. MVHS provides access to school-owned devices where required.

Q: Who is responsible for device repairs?

A: Students and families are responsible for maintaining personal devices. Consider insurance and warranty options.

Further References and Information

- NSW Department of Education: [Digital Devices and Online Services Policy](#)
- NSW Department of Education: [Student Online Safety Guidelines](#)
- [Mount View High School website](#) for additional policies and resources

[Return to Chapter Contents Page](#)

[Return to MVHS Procedures Contents Page](#)



BRING YOUR OWN DEVICE (BYOD) STUDENT AGREEMENT

Dear Parent/Guardian and Student,

Students must read and sign the BYOD Student Agreement in the company of a parent or caregiver unless otherwise directed by the Principal.

I agree that I will abide by the school's **Digital Devices and Online Services Policy** and that:

- I will use the Department's Wi-Fi network only for educational purposes while at school.
- I will use my device during school activities at the direction of the teacher and in alignment with the school's digital learning expectations.
- I will only attach any school-owned equipment to my mobile device with the school's permission.
- I will use my own DoE portal and internet login details and will never share them with others.
- I will stay safe by keeping my personal information private when learning online.
- I will not attempt to access, bypass, or modify any hardware or software security measures implemented by the Department or my school.
- I will use my device ethically and responsibly, ensuring that I do not search for, access, or share anything offensive, inappropriate, or considered cyberbullying.
- I will report inappropriate behaviour, online threats, or security concerns to my teacher or a school staff member.
- I understand that my online activity is recorded and that these records may be used in school investigations or legal proceedings.
- I acknowledge that the school is not responsible for any loss, damage, or theft of my device.
- I understand my device warranty and insurance limitations, including any exclusions related to accidental damage.
- I have read the BYOD Device Specifications and Student Requirements document and agree to comply with all technical and security requirements.
- I have read and will abide by the [NSW Department of Education Digital Devices and Online Services for Students Policy](#).

Student Name: _____ Student Signature: _____ Date: _____

Parent/Carer: _____ Signature: _____ Date: _____

Principal sign-off: _____ Date: _____