

Year 9

2022

Assessment Schedule



Appendices

1. Common Assessment Questions

2. Useful internet links

3. Sample Mount View High School Student Appeal Form

Common Assessment Questions

What are the Acceptable Reasons for Non-Attendance or Late Submission of Assessment Tasks?

The only satisfactory reasons for non-attendance or late submission of assessment tasks are:

- Illness on the day the task is sat/submitted, evidenced by the parent / caregiver with whom the student normally lives
- Approved leave granted by the Principal well before the date of the assessment task. It should be noted that 'exemption from school' does not necessarily mean that students are 'exempt from completing scheduled assessment tasks. This will be managed on a case by case basis via the appeal process.
- Engagement in alternate approved school based activities (eg school representative sport) that has been communicated, before the date of the assessment, to the classroom teacher or head teacher administering the task
- Misadventure (accidents or extreme non-medical problems that can be documented, major transport delays that can be verified)

What are examples of Unacceptable Reasons for Non-Attendance or Late Submission of Assessment Tasks?

The following are **NOT** acceptable reasons for non-attendance or late submission of assessment tasks:

- Any type of computer/printer malfunction (be sure your work is backed up on disk or emailed to school every time you leave the computer, regardless of whether it is finished or not)
- Illness **without** a note of explanation as provided by the parent / caregiver with whom the student normally lives
- Lateness due to sleeping in
- Early holidays
- Loss of task

What to do if you are not at school on the day a task is to be sat or submitted?

Students absent from an assessment task due to illness must:

- Obtain a note from your parent / caregiver that clearly states that the you, the student, has been affected by illness with specific dates mentioned and a brief description of the condition
- Submit the sick note to your classroom teacher / Head Teacher before the conclusion of the second day of return to school
- Submit the assessment task on the first day of return to School
- Sit for the replacement task provided by the relevant Faculty, as directed

Useful internet links

NESA Homepage -	http://educationstandards.nsw.edu.au/wps/portal/nesa/home
Stage 4 Syllabus documents -	http://educationstandards.nsw.edu.au/wps/portal/nesa/k-10/years/stage-4
About the ROSA	http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/leaving-school/record-of-school-achievement
VET on-line -	http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet
NESA Parents Page -	http://educationstandards.nsw.edu.au/wps/portal/nesa/parents/parent-guide
Assessment Resource Centre -	https://ace.nesa.nsw.edu.au/
University Admission Centre -	http://www.uac.edu.au/
TAFE New South Wales -	https://www.tafensw.edu.au/
Your Tutor	https://yourtutor.com.au/connect/clients/cessnock-city-library/authenticate

Your Tutor is a resource provided by Cessnock City Library students need to sign in with a library card number. Online, on-demand study help is available for library members that cover students in Years 3 through to Year 12. Students can upload a writing draft 24/7 to receive expert feedback in less than 24 hours. This service is included in the library membership.



MOUNT VIEW HIGH SCHOOL
YEAR 7, 8 OR 9 STUDENT APPEAL FORM

Name: _____ Year: _____

Name of course: _____ Teacher: _____

Name of the Assessment Task: _____ Date of Assessment Task: _____

Reason for appeal:

1. You must state sufficient details to support your case to be considered for extension or time or being given a substitute assessment task.
2. "Technologies" breakdown (e.g. computer or printer problems) will NOT be accepted as part of an appeal. (Students are advised to save as they develop their task and hand in a USB drive, disk or draft of the assessment until the final copy can be handed in).

Signature of Student: _____ Date: _____

Signature of Parent: _____ Date: _____

Class Teacher's comment (Please look at performance over course to date)

Signature of Teacher: _____ Date: _____

- HT Decision: [] Complete an alternate task prior to the set date
 [] Extension without penalty
 [] Provide an estimate based on evidence (evidence can be completion of original task)
 [] Reason unacceptable, mark confirmed of zero or otherwise

Signature of Head Teacher: _____ Date: _____

(Please inform the Head Teacher and ask him/her to inform the class teacher and the student)